19th November 2019

Dear Parent/Guardian,

Year 9 Parents’ Evening – Thursday 12th December 2019, 3.45pm – 6pm

1. You are invited to attend a Consultation Evening with your son’s/daughter’s subject teachers to be held on Thursday 12th December. This is a very important event for Year 9 pupils and comes at a vital time as they have now started on their Key Stage 4 journey. Your child needs their teachers working together with you to support them in order for them to achieve success. We look forward to seeing you.

2. The evening will take place in the school Main Hall commencing at 3.45pm and finishing at 6pm. Responsibility for making appointments has been given to pupils using appointment forms so please encourage them to make appointments for times that suit you.

3. In order that we can gain an accurate picture of the number of parents who will be attending the evening, I would be grateful if you could complete the slip below and return it to your child’s mentor as soon as possible.

Yours sincerely,

Claire Jones
Key Stage Leader Year 9

Name of pupil: ..........................  Mentor group ......

I will/will not* be able to attend the Year 9 Parents’ Evening on Thursday 12th December 2019.

Signed: ..............................  (Parent/Guardian*) * please delete as applicable

Please return this slip to your child’s mentor by Friday 6th December.